

Life Sciences Communication Graduate Program - Leave of Absence Policy for Graduate Students

If a student in good standing encounters extenuating circumstances and wishes to interrupt her/his program of graduate study, the student can take a leave of absence but must notify the LSC graduate committee in writing prior to the start of the semester they wish to take leave, and specify the reason and anticipated length of the leave. If the student wishes to extend the leave, she or he must again notify the LSC graduate committee in writing to the Director of Graduate Studies and the Graduate Coordinator. The leave of absence guarantees reentry to the program if the student applies to the Graduate School for readmission within the time period specified. Students whose requests are denied may later apply for readmission, but their acceptance cannot be guaranteed.

*Note that a Leave of Absence is a *planned* absence. This includes Family Leave for pre-dissertators for birth or adoption. The Graduate School supports students who need to withdraw for a semester for unplanned absences. For unplanned absences from unforeseen events, students should:

- 1.) go to: http://grad.wisc.edu/acadpolicy/ → Withdrawal
- 2.) contact the Director of Graduate Studies and the Graduate Coordinator as soon as possible for further assistance.

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